

Berkley Public Library

Board Meetings Minutes

February 19, 2020

Present: Matt Church, Library Director; Carol Hermann, chairperson, Amanda Rohda, Mary Jo Armstrong, and Christopher Rennie, Board Members; Natalie Price, City Council Liaison; Robert Lathrop, public.

Meeting Convened 7:00 p.m.

Minutes from January 15th meeting were approved as printed.

Librarian's Report:

The Library Director presented his reports on staff, building and grounds, programming, finances, technology, and the Friends of the Berkley Public Library fundraising.

Highlights of the report include:

- The Giving Tree Travel and Language campaign was successful. It raised just over \$1,200 for new travel guides, learn-a-new language CDs, and travel DVDs.
- The library assisted as guest judges for the Battle of Books at Angell, Pattengill, and Rogers Elementary schools.
- The credit card processing fee increase from 2.75% to 3% to help offset cost increase from the vendor.
- Camp Pencilpoint, a free program, was well attended with 21 people participating.
- 63 teens utilized the library's cram exam sessions.
- The hiking Ecuador program was popular with 40 people attending.
- 65 people listened to the banjo concert.
- The annual state aid report was completed and submitted.

Old Business:

Circulation: Overall circulation increased again this month.

New Business:

FY 2020-21 budget will be submitted to the city at the end of this month. Matt will discuss the budget line-by-line with the city.

Some key items that will be discussed are:

- HVAC (pushing back replacement year)
- Breakroom refrigerator replacement
- Ladder-up pole for roof ladder
- Increase bandwidth for internet (requested by city)
- Staff work area furniture
- Glass study private rooms
- Book carts

The meeting was adjourned.

Next meeting – March 18, 2020.

Respectfully Submitted, Amanda Rohda